

Job Title:	Chandlery Asst.	Job Category:	Chandlery Asst.
Department/Group:	Chandlery	Job Code/ Req#:	CA-09/22
Location:	Beeston Marina NG9 1NA	Travel Required:	Own transportation to and from Beeston Marina required.
Level/Salary Range:	Meeting National Minimum Wage	Position Type:	Permanent - covering the Chandlery opening hours of 08.30am-5pm. Working some weekends.
HR Contact:	N/A	Date Posted:	N/A
Will Train Applicant(s):	Yes	Posting Expires:	N/A
Applications Accepted By:			
EMAIL: Via Form only		MAIL: Chris Ball Beeston Marina 1A The Quay Riverside Road Beeston Nottingham NG9 1NA	
Job Description			
<p>ROLE AND RESPONSIBILITIES</p> <p>Reporting to the Manager</p> <ul style="list-style-type: none"> ● To assist the Manager in the day to day operation of the Chandlery ● Ensuring all daily opening and closing checks are completed ● Serving retail customers ● Assisting in cleaning all areas ● Cash handling and taking card payments ● Assisting Marina customers (training provided) ● Assisting the Manager in ordering and booking in stock ● Delivering Calor Gas Cylinders and Dispensing Diesel fuel ● Any other reasonable requests <p>QUALIFICATIONS AND COMPETENCY REQUIREMENTS</p> <p>L2 Food Hygiene Certificate (training will be provided to the successful applicant)</p> <p>Good numerical and literacy skills</p> <p>Good personal hygiene</p> <p>Personable manner and a high level of customer service</p> <p>Reliability - ability to work both on their own and as part of a small team</p> <p>PREFERRED SKILLS</p> <p>Computer competency using EPOS systems and Office Suite - training provided</p> <p>Must be punctual and have the willingness to be part of a hardworking team</p>			